

Notes from Fillingham Parish Meeting

Monday, 3rd July 2017

1. **In attendance:** Margaret O'Grady (Chair), Peter O'Grady (Vice-chair), Michael Rose (Treasurer), Dawn Greetham (clerk), and 4 Parishioners.
2. **Apologies for absence:** PCSO Julie McFaul, Naomi McGregor-Smith, Sarah Overton, Roger Pattison.
3. **Notices of Interest:** None
4. **Minutes of meeting held on 5th June 2017:** These were approved unanimously and signed.
5. **Matters arising:**
 - a) Black cable on High Street, BT Openreach has contacted to inform the Parish that this matter is still ongoing. Margaret is monitoring the situation.
 - b) Village Hall survey was carried out on 13th June 2017 and a full report has been received.
6. **Reports:**
 - I. Police: A report of anti-social behaviour on the playground was reported to the police, the incident has been investigated and no further enquiries are to be made. The situation will be monitored.
 - II. Finance report: Michael Rose appraised the meeting on the current finances for the Parish. There is an outstanding invoice for grass cutting in the sum of £375. £20 will be donated to Ingham School for prize giving of a science award. Margaret attended a training course for the monitoring of the playground which cost £25. Invoices for the playground equipment have now been settled leaving an amount of £2,241.76 which included the Tesco Grant and will be held for future playground equipment. The village hall has received £500 for use of the hall as a polling station. There is an outstanding invoice for water in the sum of £62.44. There followed a discussion regarding insurance for the hall and playground. Margaret has researched two other insurance companies to obtain more favourable quotes. The original company has indicated that they are willing to reduce the insurance quoted and Margaret asked the Parish for agreement to continue with the same insurance company once they have settled the amount due. It was agreed that Margaret should renew the insurance if the sum due was within £30 of the most competitive quotes from the other companies. This was proposed by Margaret and second by Michael. This insurance is due by 15th July 2017.
 - III. Annual Returns Audit: This has now been posted and a receipt was received by e-mail on 14th June 2017.
 - IV. Village Hall Report: As stated above, a full survey was carried out and the report has been received. There are no immediate issues of concern. However, Margaret will read the report and give a summary at the next meeting in September. Margaret is still endeavouring to find a plumber to service the boiler.
7. **Correspondence:** A letter from Jacque Weller expressing her thanks for her leaving gift was passed to the meeting. The invoice from LALC for the course Margaret attended for Play Areas Risk Management and Community Engagement Training has also been received.
8. **Parish/District/county matters:**
 - a) **Playground:**
 - I. Risk assessments for the playground have now been completed for the playground equipment. There will be a weekly inspection followed by an in-depth inspection every three months and an independent yearly inspection. A section of matting on the playground has been damaged during the grass cutting. A replacement mat has been ordered by Heathers Property Services. Overall the playground has come in on cost. There are funds for further equipment. Signage will also be put in the playground listing the names of the benefactors. Margaret suggested that she will require further training for health and safety for the playground and it was agreed unanimously that she attend.
 - II. Anti-social behaviour reported to PCSO. There has been concern previously regarding anti-social behaviour on the playground with noise and the use of bad language. There was an incident concerning a number of young people and the police were contacted. A PCSO did attend. The PCSO will monitor the playground.
 - III. Discussion regarding behaviour and safety. There followed a discussion regarding future use of the playground and the level of expectation with regards behaviour and safety.

- b) **Trees:** The trees to the rear of the village hall need to be trimmed. It was agreed to ask Heather Property Services to carry out the work at a cost of £150. This was proposed by Dawn and seconded by Peter.
- c) **Letter received from Ingham School:** It was agreed that £20 be donated to Ingham School for the ongoing sponsorship of the Science Award. Margaret will attend to present the award.
- d) **Village events dates for your diary:** Fete Saturday 26th August 2017.
- e) **West Lindsey District Council** made a Public Space Protection Order to tackle dog fouling which came into force on 5th June 2017. A copy of the final approved PSPO also a document outlining how residents can report dog fouling to WLDC in the way which will aid WLDC to deal with issue was circulated to the meeting. WLDC have agreed to facilitate training for designated Parish and Town wardens to issue fixed penalties on behalf of WLDC. There followed a discussion regarding volunteers for this role. Margaret has forwarded the details of new Order to in the Village Venture magazine, to see if it could be included in the next edition.
- f) **Phone Box:** The phone box outside the village hall has now been removed. EMAS have been contacted regarding the removal of the phone box and the location of the defibrillator.

9. Any other business:

There followed a discussion regarding the village fete. Dawn enquired about a rubbish bin for the playground area and was informed that this will be part of further renovations.

10. Date of the next meeting: 11th September 2017.