

Fillingham Parish Meeting

Monday 13th June 2016 at 7.30pm

1. **In attendance:** Margaret O'Grady (Chair) Michael Rose (Treasurer) and 6 Parishioners.
2. **Apologies for absences:** Peter O'Grady (Vice Chair) PCSO Julie, Z. Rampley, S. Overton, N. Watkins and P. Weller.
3. **Notice of Interest:** None declared.
4. **The Minutes** of the meeting held 9th May 2016 were approved and signed.
5. **Matters arising from those minutes:**
 - a. Freedom of information draft document was added to the website for comment after the last meeting. No comments were noted prior to the meeting or at the meeting. The Freedom of Information Document was therefore adopted by the meeting, agreed and signed by the chair for the forthcoming year.
 - b. 3 Potholes on the highways around the village have been raised with Highways and they are to be added to the June work schedule.
 - c. The request for an additional dog bin has been successful and is now in situ.
 - d. Cherry Tree trimming on the green took place on the 13/05/16.
 - e. Invite from RAF Ingham Heritage Group and the Consul General of the Republic of Poland in Manchester to attend the memorial garden dedication ceremony M. O'Grady attended and laid a wreath on behalf of the Parish. Photos posted on Facebook page and website – e-mail of thanks sent to RAF Ingham Heritage and Consul General. The meeting noted that the cost of the wreath should be met by the Parish and the receipt was given to the treasurer for £35 to reimburse M. O'Grady.
6. **Reports:**
 - I. **Police:** PSCO Julie was unable to attend but reported:

12/06/16 – Suspicious male on Rectory Lea. This is a local man but unsure why he attended Rectory Lea.

9/05/16- ASB – males playing football on Willingham Road – words of advice given to all involved by a Police Officer.
 - II. **Finance:** Balance of accounts was presented to the meeting.
 - a. **Annual Returns Audit:** Internal audit has been completed. With nothing to report. The Governance Statement was brought before the meeting and approved for the financial year ending 31st March 2016.
 - b. The Accounting Statements was brought before the meeting and approved for the financial year ending 31st March 2016
 - c. The documents now to be submitted to Grant Thornton for audit. Thanks were expressed to the internal auditor and to P. O'Grady and M. Rose for preparing the accounts and completion of the forms for the Annual Return Audit.
 - d. **Payments pending:**

£696.99 insurance renewal – permission given to M. Rose to pay electronically prior to renewal date of 17/07/16.

£39.32 for paint for the fence on the village green.
 - e. **Fillingham Playground Action Fund:**

£400.00 deposited from Pub & Quiz night

£48.50 Petty cash held for floats.

Thanks were expressed to M. Rose for the accounts and to all those who organised and supported the Pub and Quiz Night event.

- III. **Village Hall Report:** It has been noticed that the boiler on the village hall is overflowing/leaking outside; this is since its service. J. Weller is to contact the plumber to have this checked.

7. Correspondence:

- a) Rights of Way Grass Cutting Schedule received 23/05/16
- b) NEPTS – poster regarding NHS transport received – to be displayed in the village hall notice board for a month.
- c) **Alzheimer’s Society** –Carers’ Group information poster received about ‘side by side’ campaign Poster to be displayed in village hall notice board.

8. Parish/District/County Matters:

- a) Mr D. Carter has trimmed the trees adjacent to Willingham Road as discussed in the Meeting of 7/03/16. Thanks to him for attending to this.
- b) The windows on the village hall have now been painted by Luke Mosley as directed in February 2015. Invoice pending for original quote of £745 +VAT.
- c) Community First Aid Course – the meeting was in agreement that this would be beneficial to the village. It was decided that a donation could be requested from those attending to cover/contribute to the cost of the course, if there is any surplus then this could be held to cover the cost of replacing the defibrillator’s equipment. N. Watkins to be contacted to see if she will liaise with the Nick Hargreaves regarding booking this for September.

9. Any other Business:

- a) Concerns were expressed about the over grown shrubs and hedges as the road narrows near the junction of High Street and Willingham Road M. O’Grady to seek advice from Highways as to how to address this.
- b) It was reported that there have been a couple of incidents where vehicles are coming around the corner by the church too fast and there have been a few near misses, M. O’Grady to look into a solution and to contact PCSO Julie for the SID sign.
- c) The ditch running along Willingham Road is overgrown. G. Burton to approach D. Carter to see if he could arrange for it to be cleared.
- d) It was reported that the Fillingham Playground Action Group was unsuccessful in securing the grant from the Big Lottery Fund. Feedback was given and M. O’Grady is to ask some advice and then submit another application for the grant. Also looking into other sources of funding.
- e) A filing cabinet is now available in the village hall to hold Parish Documents, clarification to be sort from LALC as to how long some documents need to be held.

10. The meeting closed at 8.40pm. Next Meeting **Monday 11th July 2016:**

Village hall open from 7pm for tea and coffee, **meeting to commence 7.30pm.**

Dates of forthcoming meetings:

11 th July 2016	No meeting in August	5 th September 2016
3 rd October 2016	7 th November 2016	5 th December 2016