

Fillingham Parish Meeting

AGM

Monday 9th May 2016 at 7.30pm

1. **In attendance:** Margaret O'Grady (Chair) Michael Rose (Treasurer) Helen Slater (retiring clerk) and 9 Parishioners.
2. **Apologies for absences:** Peter O'Grady (Vice Chair) PCSO Julie and Geoff Burton.
3. **Notice of Interest:** None declared.
4. **Election of Chair of Fillingham Parish Meeting:** Margaret O'Grady, Proposed by S. Overton seconded by N. Watkins.

Nominations of Roles:

Vice Chair: Peter O'Grady proposed by N. Hall and seconded by D. Sutherland.

Treasurer: Michael Rose, proposed by N. Hall and seconded by D. Sutherland.

Parish Clerk: Dawn Greetham has offered to fulfil the post commencing from September on a one year appointment. This was agreed by the meeting, proposed by M. O'Grady and seconded by P. Weller.

Thanks were expressed to Helen Slater for all she has done over the last three years and a small gift of appreciation was given on behalf of the Parish Meeting.

5. **Review of Formal Documents:** Standing Orders, Code of Conduct and Financial regulations were signed for the forthcoming year. The Asset Register and Review of Risk Assessment were updated and were adopted by the meeting, agreed and signed for the forthcoming year. Freedom of Information document was brought to the meeting in draft format and is on the website for review and comment and will adopted at the next meeting.
6. **The Minutes** of the meeting held 11th April 2016 were approved and signed.
7. **Matters arising from those minutes:**
 - a. The Poppy display case was ordered on 27/04/16 arrived 4/05/16. Invoice for £52.13 given to treasurer for payment.
 - b. West Lindsey Large Community Grant application dated 28/03/16 for the playground, confirmation has been received that funding has been agreed for £8000 pending match funding from other grants.

8. Reports:

I. Police:

PCSO Julie was unable to attend but reported: on 18/04/16 a motor bike at speed through the village - reported at 15:50hrs.

II. Finance: Balance of accounts was presented to the meeting.

Payment pending: £696.99 insurance renewal.

Fillingham Playground Action Fund:

£248.75 deposited from Easter Event

£384.50 deposited from 1940's afternoon tea

£50.00 Petty cash held for floats.

Thanks were expressed to M. Rose for the accounts and to all those who organised and supported the 1940's afternoon tea event.

- III. Village Hall Report:** It was agreed to report the village hall accounts each financial year end, unless there was an issue arising.
Authorisation was given from the meeting for J. Weller to review the gas and electric suppliers and to sign to the best 'deal'.

9. Correspondence:

- a) **Cherry Tree trimming:** Fountains contacted M. O'Grady regarding trimming the cherry trees on the green as they are interfering with the electricity cables. Agreement was given, along with permission to bring a cherry picker onto the green. Work to be carried out 13/05/16. Electric to be switched off.
- b) M. O'Grady received an invite from RAF Ingham Heritage Group and the Consul General of the Republic of Poland in Manchester to attend the memorial garden dedication ceremony on the 26th May 2016, this invite was accepted.
- c) **Emergency planning and business Continuity Service** – Update required on the provision of the village hall for emergency use. Information updated via phone 26.4.16. S. Highfield and M. O'Grady given as contacts.
- d) **Food Safety self-certification Questionnaire** –dated April 2016, for the village hall. Has been completed and returned. M. O'Grady given as contact for the interim.

10. Parish/District/County Matters:

- a) A request has been made for an additional dog bin near the park gate due to the increased amount of fouling in that area – 4/05/16.

11. Any other Business:

- a) Pegasus Bridge Project Proposal – information regarding this project was discussed at the meeting and it was agreed that they should be invited to the June or July meeting to discuss this further and allay any concerns. This meeting is to be publicised in the village in order for a full discussion to take place.
- b) Concerns about the number of potholes in the village are to be raised with Highways by M. O'Grady.

12. The meeting closed at 8.45. Next Meeting **Monday 13th June 2016:**

Village hall open from 7pm for tea and coffee, **meeting to commence 7.30pm.**

Dates of forthcoming meetings:

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|--------------------------------|------------------------------|-------------------------------|
| 13 th June 2016 | 11 th July 2016 | No meeting in August |
| 5 th September 2016 | 3 rd October 2016 | 7 th November 2016 |
| 5 th December 2016 | | |