

**FILLINGHAM PARISH MEETING
AGENDA**

Wednesday 11th June 2014.

In Attendance, Apologies, Notices of Interest

Approval of notes dated 23rd April 2014.

Re-nomination & election of Chair and Parish Representatives

Matters arising from minutes.

- a. Approval of Formal Documents: (submitted in draft to April meeting)
 - Standing Orders
 - Code of Conduct
 - Financial Regulation
- b. Submission of Risk Assessment and Asset Register
- c. Annual Return (Audit)
 - Submission of Accounting and Annual Governance Statements for approval by the meeting
 - Findings from Internal Audit
 - Checklist of further material for Audit
- d. Bus shelter – Paul Jupp has made the repairs and a cheque has been sent in payment.
- e. Path way – spoken to Highways about clearing the path and mending, highways contacting the estate office re bushes – ongoing.
- f. Renewal of village hall insurance 17th July 2014
- g. Dog Fouling letter now printed and ready for distribution.
- h. The water not draining on Willingham Road, reported to Highways job reference: 1259974 – followed up.
- i. Investigation into possibility of a bus shelter in the village for the school children, initial enquiries made Reference: 1259983.
- j. Pot holes reported for Willingham Road Ref: 1263813 and on the High street Ref: 1263808
- k. Street Light reported Ref: 1263805.

Reports:

1. Police:

2. Finance:

- a) Balance of Parish Accounts.
- b) Payments made and pending.
- c) Reserve – agreement for unspent provisions to be held in reserve account
- d) Update on trust fund.
- e) Grant Thornton - Annual Return submit date 16/06/2014 – under matter arising
- f) Fillingham Playground Action Fund

3. Village Hall report:

No issues brought prior to the meeting.

4. Correspondence:

- a. Chris Marsh re grass cutting schedule for the council.
- b. Bus timetables/changes for Gainsborough/Caistor/Market Rasen
- c. Launch of the Central Lincolnshire Local Plan – 5.6.14
- d. Anne Goldsmith Planning Policy Officer re information on Parish dated 8.5.14

5. Parish/District/county matters:

- a) Up-date on Play area
- b) Asset Register- Research ownership of village hall and surrounding land.

6. Any other business.

- a. Continued sponsorship of the School science award for Ingham school.

7. Date of next meeting.