

Notes from Fillingham Parish Meeting

Monday 13th May 2019
7.30pm Fillingham Village Hall
Annual General Meeting

1. **In attendance:** Margaret O'Grady (Chair), Peter O'Grady (Vice-Chair), Glenn Cargill (RFO), Vicky Cargill (ARFO), Cllr Roger Pattison, Dawn Greetham (Clerk) and seven parishioners.
2. **Apologies for absence:** PCSO Julie McFaul, Zoe Rampley and Sarah Overton.
3. **Notices of Interest:** None.
4. **AGM:** Representatives of the Parish Meeting were unanimously re-appointed as follows: Margaret O'Grady (Chair), Peter O'Grady (Vice Chair), Dawn Greetham (Clerk), Glenn Cargill (Responsible Financial Officer) and Vicky Cargill (Assistant Financial Officer).
5. **Annual review of formal documents:** All documents are available on the website for scrutiny. No objections have been received. The following documents were brought before the meeting and approved: Standing Orders, Financial Regulations, Code of Conduct, Risk Assessments, Asset Register, Freedom of Information, GDPR.
6. **Minutes for approval of meeting dated 1st April 2019:** The minutes were unanimously agreed, approved and signed.
7. **Matters arising from those minutes not covered elsewhere in the meeting:** The Spring Clean day was attended by 12 people. 8 bags of rubbish were collected and all the signs in the village were cleaned. Thanks, were expressed to all those who took part. The roads have been swept and Margaret has sent an e-mail of thanks to West Lindsey District Council for their support.
8. **Reports:**
 - I. **Police:** PCSO Julie McFaul sent her apologies and said that there were no incidents to report.
 - II. **Finance:** Reports on accounts: Glenn reported that the precept has been received. The only invoice received was a utility bill. The Annual Governance certificate is to be submitted by 2nd July. The accounts will be approved for signature by the next meeting.
 - III. **Village Hall:** It was agreed that the approved company for carrying out the work to the windows will be contacted to ask for their assistance in extra drawings for completing the form for the listed buildings. Judith gave the meeting an update regarding five potential grants for the repairs to the windows. It was suggested that a promotion pack be compiled to help with promotion. The full cost of the repairs needs to be established before grants can be applied for. Thanks were expressed to Judith for her hard work. The walls in the village hall have now been painted, awaiting invoice.
 - IV. **Playground:** Regular inspections have been carried out. It was noted that the swing has to be cleaned each week because of bird droppings. Margaret will contact Playdale to ask them for suggestions to stop this.
9. **Correspondence:** An invoice for electricity has been received. The Parish have been invited to attend a Village Hall Cluster Meeting on 3/6/2019. Margaret to attend.
10. **Parish/District/county matters:** Cllr Roger Pattison was congratulated on his re-election. Cllr Pattison gave the meeting an update on county matters including bus services, Council elections and speed limits on B1398.
11. **Any other business:**
 - a) A Parishioner informed Margaret that he has seen Japanese Knotweed on the village green. Margaret has contacted the Council to send a specialist team to destroy it.
 - b) Dawn asked the meeting to consider making Fillingham a plastic-free village and will endeavour to establish the criteria required.
 - c) Dates for village activities: 8th June Vintage tea. 13th July Fillingham Village Market.
12. **Date of next Meeting:** Monday 3rd June.