

**FILLINGHAM PARISH MEETING NOTES  
HELD IN FILLINGHAM VILLAGE HALL ON  
WEDNESDAY 11<sup>th</sup> JUNE 2014**

**In Attendance:** Margaret O'Grady – Chair, Peter O'Grady – Vice-chair, Michael Rose – Treasurer, Helen Slater – Clerk and 7 parishioners.

**Apologies:** Peri Hepburn, PCSO McFaul and Roger Patterson.

**Notices of Interest:** None.

**Minutes:** Notes of last meeting held on Wednesday 26<sup>th</sup> March 2014 approved and signed by Margaret O'Grady.

**Re-nomination and election of Chair and Parish Representatives:** Existing Chair and Parish Representatives stood for re-election. Approved unanimously by those present.

**Matters arising from previous minutes.**

**a. Approval of Formal Documents:**

1. Standing Orders
2. Code of Conduct
3. Financial Regulations

Copies of each document circulated to meeting for members to read through. Minor amendments made to new drafts. Meeting members in agreement to changes. Documents approved with no further comment.

**b. Submission of Risk Assessment and Asset Register:** submitted to the meeting and to be included in the audit. Asset Register list to be updated as investigations continue.

**c. Annual returns audit:**

**Finance A:** The accounting Statements for the Annual Return for the year ending 31<sup>st</sup> March 2014 were approved by the Parish Meeting.

**Finance B:** The Governance Statement for the Annual Return for the year ending 31<sup>st</sup> March 2014 was approved by the Parish Meeting.

Formal thanks were expressed to Peter O'Grady and Michael Rose for their time compiling the Audit Reports.

**d. Bus Shelter:** The work has been completed and Jupps bill of £1092.00 has been paid.

**e. Pathways, High Street:** Chris Melton at Highways to meet with Margaret O'Grady Monday 22.6.14 to discuss the issues and access the outstanding work.

**f. Renewal of the village hall insurance:** The village hall insurance is due for renewal on the 17th July 2014, Margaret O'Grady requested permission from the meeting to make amendments to the policy to include further insurance requirements in light of the information gained from the risk assessment and recommendations from LALC, as the policy is due before the next scheduled meeting. Proposed by Dawn Greetham, seconded by Jacque Weller.

**g. Dog Fouling:** Dog Fouling letter copied and available to Village Venture distributors to distribute around the village.

**h. Drainage on Willingham Road:** Reported to Highways ref: 1259974. Margaret O'Grady to discuss with Chris Melton on his visit.

**i. Investigation into bus shelter for the school children:** Investigation raised Ref: 1259983. The feedback was that it was not feasible due to pavement access, size and road safety issues. Discussion was held into the possible relocation of the bus stop in the future.

**j. Potholes:** Willingham Road reference 1263813, and the High Street reference 1263808, awaiting repair. To discuss with Chris Melton on his visit.

**k. Street light:** corner of Ridge View, reported reference 1263805, now appears to be working again.

#### **Reports:**

**1: Police:** Nothing was reported prior to the meeting.

#### **2: Finance:**

**a. Balance of Parish Accounts:** £11,133.09 statement number 262.  
Petty cash: £5.23

**b. Payment made and pending:** Received Precept of £3500.00, Payments made to Jupps £1092.00 and pending to LALC membership for 2013/2014 and 2014/2015 years £47.11.

**c. Reserve account:** Discussion was held about the amount of residual cash to be transferred into the Reserve account; a figure of £6000.00 was agreed, proposed by Dilys Sutherland and seconded by Pete Weller.

**d. Trust Fund:** Discussion was held about volunteers to become trustees, no action taken at this time.

**e. Annual Return:** completed to be submitted by 16/06/14.

**f. Playground Action Fund Playground fund:** balance £298.01

#### **3. Village Hall Report:**

Wednesday 18<sup>th</sup> June Cake Club.

Short Mat Bowling has been disbanded due to lack of able bodied members.

Nearly New sale 19<sup>th</sup> July – donations to the village hall on 17<sup>th</sup> July, to be advertised.

Payment received from - Brownies for the use of the hall and for use as the European Election Polling station.

#### **4. Correspondence:**

a. Grass cutting schedule received from the council.

b. New bus timetables: to be displayed in the notice board.

c. Launch of the Lincolnshire Local Plan Meeting on the 5.6.14, no one attended. Dilys Sutherland to talk to Councillor Siddle and invite him to the next meeting to discuss the idea of a Village Plan.

d. Anne Goldsmith Planning Policy Officer re information on Parish amenities, no changes were need to the information held.

#### **5. Parish/District/ County Matters:**

**a. Play area update:** Jacque Weller still awaiting quotes from CGC LTD and Playdale, JC maintenance - quote for the fencing received for £1750.00 + VAT.

**b. Asset Register:** Research still on going into the ownership of the village hall and surrounding land.

**6. Any other Business:**

- a. Continued sponsorship of the science award for Ingham School, it was agreed to continue to support the award as Fillingham Parish Meeting.
- b. Concern was raised over the over hanging trees and bushes of a property at the corner to Chapel Road, Margaret O'Grady to discuss with Chris Melton from Highways as to how this issue can be resolved.
- c. Jacque Weller raised that the village hall will need maintenance and painting this year, both inside and outside, some of the windows are reported to be rotten.
- d. Dawn Greetham raised the issue with the broadband and requested this be added to the next agenda.

Meeting adjourned at 8.50pm.

Next meeting agreed **Wednesday 16<sup>th</sup> July 2014**

Hall open from 7pm for tea and coffee

Meeting to start at 7.30pm,

DRAFT