

Notes from Fillingham Parish Meeting

Monday, 4th June 2018

1. **In attendance:** Margaret O'Grady (chair), Peter O'Grady (Vice-chair), Vicky Cargill (Assistant RFO), Dawn Greetham (Clerk) and four parishioners.
2. **Apologies for absence:** Zoe Rampley, PSCO Julie McFaul, Glenn Cargill, Peri Hepburn, Cllr Roger Pattison.
3. **Notices of Interest:** None
4. **Minutes for approval of meeting dated 14th May 2018 - AGM:** The date for the November meeting should read 6th November and not 1st November. Subject to this amendment, the minutes were unanimously approved and signed.
5. **Annual Review of formal documents:** Last year's documents have been available for review on the website. Standing Orders remain the same but have been updated to include the new GDPR requirements. The new Risk Assessment also covers the requirements of the GDPR. This includes risk assessments for data breach. These will be available for view on the website. Documents will be kept in a locked cabinet in the village hall. Peter updated the meeting on the current requirements of the GDPR and is currently updating other documents to include the new data protection requirements. All formal documents were signed.
6. **Matters arising:** Margaret is still awaiting a new quote for insurance to cover the newly installed playground equipment.
7. **Reports:**
 - I. **Police:** There have been two reports of suspicious circumstances. There followed a discussion about speeding vehicles on the main road. It was agreed that Margaret should request a speed enforcement vehicle. Margaret will contact Lincolnshire Road Safety Partnership to ask for assistance. It was suggested that MP Edward Leigh and Cllr Roger Pattison also be contacted for advice.
 - II. **Finance:** Vicky circulated a copy of the accounts to the meeting. Vicky gave a verbal update regarding the current financial position of the parish. Margaret holds £100 petty cash for incidental expenditure.
 - III. **Village Hall Report:** Jupp-Foard has submitted an estimate to repair four windows in the village Hall for £216.00. Margaret proposed that this be approved and the work carried out immediately to prevent further water damage. This was seconded by Dawn. The gas bill was £9.14 and the electricity bill was £10.94. The new village hall account has been initiated and the meeting is awaiting confirmation that the account is active.
 - IV. **Playground:** Weekly inspections indicate no problems at present. Margaret showed the meeting an estimate for the annual inspection from Wicksteed. It was agreed to request an unaccompanied inspection at a cost of £45.
8. **Correspondence:** There has been one invoice received for grass cutting from Heathers Property Services in the sum of £375.00. There was also a non-domestic rates notification received which did not require attention.
9. **Parish/District/county matters:** Margaret was pleased to inform the meeting that a grant for £205.00 has been received towards the cost of a new Notice Board for the hall. The proposed notice board is £394.80 leaving a shortfall of £189.80. One parishioner raised concerns that this was too expensive. It was proposed by Margaret and seconded by Geoff that the parish would carry the cost of the difference and that the new board be ordered.
10. **Any other business:** There followed a discussion regarding the bench in the playground which requires cleaning. It was agreed to jet wash the bench to see if this could be cleaned sufficiently. There may be funding available to renew/repair the bench from Tesco Bags for Life. Margaret will ask Heathers Property Services for a quote. There was also a discussion about more street lighting. Nick showed a scaled model of a memorial to the fallen in World War I and asked if the meeting would be interested in purchasing a life-size version. It was agreed Margaret should approach the PCC to enquire whether the memorial in the church would be a suitable venue for it, Nick was to make some more enquiries about the memorial.
11. **Date of next meeting:** 2nd July 2018.